

# **BROADBAND INITIATIVE**

## **MANAGEMENT TEAM MEETING**

Thursday, December 19, 2006, 9:00 – 11:00

Virginia Employment Commission – Onley

### ATTENDEES:

Jack Bonniwell, VEC

Keith Hill, SSM

Ian McLaughlan, Oracle Corp. (Accomack County)

Dimitri Plionis, Economist (Exmore/Nassawadox)

Barbara Schwenk, A-NPDC

Eddie Swain, ESCC (Accomack County)

Todd Thornes, Onley (Accomack County)

1. The main purpose of the meeting was to review the maps Keith Hill presented and give him feedback on their accuracy or omissions. The teams reviewed the maps in detail and made revisions and quite a few additions to the maps. The next steps are for Keith to update the maps and send them back to us. They will be uploaded by File Transfer Protocol to the website being developed for the project. Keith will let us know when they are available there – probably in the next couple of weeks.
2. Keith's agenda is included as a separate document.

Barbara Schwenk

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**Telecommunications Planning Services in Conjunction with Central Accomack County,  
Town of Chincoteague and Towns of Exmore/Nassawadox Broadband Projects**

**December 19, 2006 Meeting Agenda**

1. Greetings and Introductions
2. Discuss purpose and approach of today's meeting
3. Discuss use of the data on the maps and confirm the information
4. Identify (mark-up) relevant data not identified on the maps (supply addresses, street boundaries, latitude/longitude, names, acreage size, etc. where possible)
  - Clearly mark anticipated proposed location of fiber loops
  - Clearly mark industrial/commercial parks/business districts
  - Discuss and identify residential neighborhoods adjacent to where fiber may be placed to investigate the fiber extension limits
  - Carefully review the identified education and health care facilities for completeness and applicability
  - Identify any proposed industrial/commercial parks and large residential developments that are anticipated
  - Discuss any other relevant facilities/organizations, such as emergency management centers, PSAPs, etc.
  - Mark any telecom infrastructure/facilities known of, but not shown on the map (as well as the service provider's name, address, etc.)
5. Discuss the residential customers; i.e., permanent vs. summer homes/residents. Are there also many seasonal businesses?
6. Discuss the proposed interconnection points/routes of the fiber loops
7. Discuss typical impediments and potential mitigation of obstacles to building fiber networks such as easements/right-of-ways, facility lease locations, etc.
8. Discuss extent of the NASA-Wallops Island involvement in the project
9. Discuss what data collection is still remaining (status) for which the consultant's can expect to receive
10. Questions, Answers and Adjournment