



Minutes of the Eastern Shore of Virginia 9-1-1 Commission Meeting  
September 2022 Special Meeting  
Thursday, September 22<sup>nd</sup>, 2022 @ 1730 hours  
Accomack County EOC Building - Melfa

**COMMISSIONERS PRESENT:** Ben Byrd, *Wachapreague Volunteer Fire Company*  
Donnie Kellam, *Chairman, Community Fire Company*  
Mike Mason, *Accomack County Administrator*  
Bill McCready, *Atlantic Volunteer Fire Company*  
Bobby Taylor, *Lieutenant, Accomack County Sheriff's Office*  
Jeff Renas, *Area 31 1<sup>st</sup> Sergeant, Virginia State Police*  
Ron Wolff, *Vice-Chairman, Accomack County Board of Supervisors*  
AJ Ferebee, *Captain, Northampton County Sheriff's Office*  
Ernest Smith, *Northampton County Board of Supervisors*  
Charles Kolakowski, *Northampton County Administrator*

**OTHERS PRESENT:** Jeff Flournoy, *9-1-1 Director*  
Krista Kilmon, *Deputy 9-1-1 Director, Acting Recording Secretary*  
Greg Lewis, *Battalion Chief, Accomack County DPS*  
Scott Chandler, *ESVA 9-1-1 Consultant*  
Robbie Fisher, *Chief, Chincoteague Police Department*  
Cheryl Giggetts, *CTA Consultants LLC*  
Rachel Soward, *CTA Consultants LLC*  
Curtis Johnson, *CTA Consultants LLC*

**COMMISSIONERS ABSENT:** Donald Hart, *Accomack County Board of Supervisors*

**REMOTE PARTICIPATION:** Terri Christman, *Northampton County Dept. of EMS*

**OTHERS ABSENT:** None

**CALL TO ORDER:** Chairman Kellam called the meeting to order at 17:35.

**INVOCATION:** Commissioner Bill McCready delivered the opening invocation.



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**PUBLIC PARTICIPATION:** There was no public participation at this meeting.

**CLOSED SESSION:** *A motion to enter a closed session was made by Commissioner Vice-Chairman Ron Wolff pursuant to Section 2.2-3711 (A) (29) of the Code of Virginia of 1950, as amended, for the following purposes: (A)(29) Discussion of the award/intent to award a contract, which involves the expenditure of public funds, for the regional P25 700-Megahertz radio system, RFP #911-21-001, including the terms and scope of such contract, where discussion in open session would adversely affect the bargaining position or negotiating strategy of the 9-1-1 Commission.*

Director Flournoy asked Chairman Kellam if before the meeting moved to closed session if he could relay the additional code sections for this closed session.

*Commissioner Vice-Chairman Ron Wolff read 2.2-3712- Letter F- A public body may permit nonmembers to attend a closed meeting if such persons are deemed necessary or if their presence will reasonably aid the public body in its consideration of a topic that is the subject of the meeting. Recommend members of the Regional Public Safety Radio System Committee and CTA Consultant's staff be permitted to attend during the closed session of the meeting. Individuals invited and participating during the closed session, not part of the 9-1-1 Commission, will be included/listed in the meeting minutes (those listed under Others Present remained in the meeting during the closed session). Commissioner Vice-Chairman Ron Wolff then read 2.2-3712- Letter I- Minutes may be taken during closed meetings of a public body, but shall not be required. Such minutes shall not be subject to mandatory public disclosure. The document(s)/presentation(s) provided during the closed session are not included as part of the minutes.*

Director Flournoy asked to cover a few items before voting to move into closed session. Pursuant to FOIA statutes, 9-1-1 Commissioner Terri Christman is participating remotely for personal reasons (out of state with family). She is participating from the area of Canon, GA. She did reach out to Chairman Kellam and Director Flournoy ahead of the meeting to make them aware. Commissioner Donald Hart is unable to be at the meeting due to work, but advised he may come late if the meeting is still in session when he is finished. He will reach out to Director Flournoy accordingly.

*A second motion was made by Commissioner Ben Byrd. There were no oppositions and the motion was carried. The recording of the meeting stopped at this point. Chairman Kellam entered the closed session at 17:40.*

*A motion to come out of closed session was made by Commissioner Vice-Chairman Ron Wolff with a second from Commissioner, Captain A.J. Ferebee. There were no oppositions and the motion was carried. Chairman Donnie Kellam ended the closed session at 18:59 and resumed the regular meeting.*



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After coming out of closed session, Chairman Donnie Kellam polled each member certifying to the best of their knowledge, (I) only business matters lawfully exempted from open meeting requirements under 2.1-3711 (A) (29) of the code of Virginia and (II) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the meeting of the public body. All 9-1-1 Commissioners in attendance confirmed after being polled by Chairman Donnie Kellam.

*A motion was made by Commissioner Vice-Chairman Ron Wolff to direct the Eastern Shore of Virginia 9-1-1 Staff to issue an intent to award the contract for RFP #911-21-001 to L3 Harris. A second motion was made by Commissioner, Captain A.J. Ferebee. There were no oppositions and the motion was carried.*

Chairman Donnie Kellam requested to know if there was any final business on the matter. None were presented.

**ADJOURNMENT:**

*Commissioner Vice-Chairman Ron Wolff made a motion to adjourn the meeting with a second from Commissioner, Lieutenant Bobby Taylor. There were no oppositions and the motion was carried. Chairman Donnie Kellam adjourned the meeting at 19:02.*

Respectfully Submitted,

Krista Kilmon, *Deputy 9-1-1 Director, Acting Recording Secretary*